1. **Getting Ready:**
	1. Make sure you have everything you need:
		* Pen and extra paper
		* Interview tip sheet
		* Glasses
		* Put your cell phone on silent
	2. Read the script.
	3. Write down:
* The interviewee’s name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* The date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* The time of the interview: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
1. **Introduce yourself**

****

Hi $\frac{}{ their name }$. Thank you for doing the interview with us. My name is \_\_\_\_\_\_\_\_\_\_. I am going to interview you with \_\_\_\_\_\_\_\_\_\_\_. We work at [university or organization].

The first thing we are going to do is talk about consent. \_\_\_\_\_\_\_\_ is going to explain consent.

If you have any questions, you can ask me or \_\_\_\_\_\_\_\_\_\_\_\_.

**\_\_\_\_\_\_\_\_\_\_\_ will explain consent**

1. **Remind them about their choices.**

Thank you for doing the interview with us. You are going to help us learn more about how you do research. Your ideas will help us learn more about how to support people with disabilities to be researchers.

There are no right or wrong answers. We just want to learn from your ideas and experiences.

If there is a question you do not want to answer, that is OK. You can also ask us to repeat the question or say it in a different way. Please let us know if you want a break. You can take a break at any time.

We might take notes while we are talking to you. The notes are just to help us remember things you say. We can show you the notes if you want.

The interview will be between 1 hour and 1 and a half hours long.

Do you have any questions?

1. **Questions about their research.**

 I want to learn more about your experiences doing research.

* Where do you do research?
* When do you do it?
* What is the research about?
* Why did you want to do research?
* How did you start doing research?
* What did you do?
	+ Prompt: What are 3 things you did?
* Who else did the research with you?
	+ What do they do?
* What is your favorite thing you did?
	+ Why did you like it?
* Were you in charge of anything?
* What was your least favorite thing you did?
	+ Why?

**5) Stories about research**

 We are going to ask you to tell us some stories about when you were doing research. The stories will help us learn more about your experiences. We will also ask questions after you finish telling the story. These questions will help us learn more about your experience and ideas. It might also ask you to tell stories about other topics.

The topics for the stories are:

1) A time research was fun

2) A time research was important

3) A time research was boring or frustrating

4) A time research was not very important

Which topic do you want to talk about first?

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(write the topic they chose)

Great!

You can use the story you prepared ahead of time. Or you can tell us something different.

*Go to the page for their topic:*

A time research was **fun**-page **6**

A time research was **important-** page **X**

A time research was **boring or frustrating-**page **X**

A time research was **not very important**-page **X**

**A time research was fun**

1. Please tell us a story about a time research was fun.

*Check off* ✓*when the interviewee answers the questions. After their story, take turns with [supporter] to ask the questions without checkmarks.*

* When was research fun?
* What were you doing when research was fun?
* What helped you do \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?

 (the fun activity)

* How did you learn to do \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?

 (the fun activity)

* What helped make it fun?
* Did you use any technology, support, or extra information?
	+ Prompt: Did anyone help you?
* How did you feel when you were doing \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?

 (the fun activity)

* Who else was there?
* What was \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ doing?

 (the other person or people)

* How did you work with \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_?

 (the other person or people)

* How did \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ help the research?

 (the fun activity)

**Ask what topic they want to talk about next.**

**[INSERT ADDITIONAL QUESTIONS ON ADDITIONAL PAGES]**

**6) Finish the interview**

There might be some more questions you need to ask. When the interviewee is telling stories, [supporter] will check ✓ questions that the interviewee answered.

Now, it is time to ask any questions with **no**  check mark ✓.

**7) Say thank you and goodbye**

Thank you very much for you doing the interview. We enjoyed talking with you. If you have any questions, you can contact us. If you want a written copy of everything you said, we can mail it to you. If you decide you do not want us to include anything you told us, you can let us know. It is ok to change your mind.

Do you want us to mail you a written copy of everything you said?

*Check off their response*

* Yes
* No

Is there anything you told us that you do not want us to include when we write about the research? We will not say your name or the place you do research.

*Check off their response*

* Yes, please do not include \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* No, you can include everything

We might have questions about what you told us. If we talk again, we will talk for a shorter amount of time. The second conversation will probably be about 15 minutes. If we have questions, is it ok to contact you again?

*Check off their response*

* Yes, it is ok to contact me again.
* No, please do not contact me again.

Thank you so much! It was fun to talk with you and you helped us a lot.