**Information template for community members captured in photos/videos during data collection**

**Completed Example**

Hello! Today I am taking pictures/videos about why people like to play sports on inclusive teams.

* These pictures/videos are part of a research study being conducted at SportsU
* The pictures are about the things that people enjoy when they play sports on inclusive teams.
* I will look at these pictures/videos with other researchers at SportsU who are trained to protect your confidentiality.
* We will not share your pictures/videos in any way, including the internet or social media sites.

If you do not want me to take your picture/video, please tell me. I will not take your picture/video if you do not want me to.

Thanks for letting me include you in my pictures/videos. If you have any questions or decide later that you do not want me to use your picture/video, you can contact Sporty Smith at sportysmith@SportsU.com.

**Blank Template**

Hello! Today I am taking pictures/videos about \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

* These pictures/videos are part of a research study being conducted at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* The pictures are about \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* I will look at these pictures/videos with other researchers at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ who are trained to protect your confidentiality.
* We will not share your pictures/videos in any way, including the internet or social media sites.

If you do not want me to take your picture/video, please tell me. I will not take your picture/video if you do not want me to.

Thanks for letting me include you in my pictures/videos. If you have any questions or decide later that you do not want me to use your picture/video, you can contact \_\_\_\_\_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_\_\_\_\_\_\_.

[Please receive IRB approval of this document before using]